



St. Mary's Episcopal Church
2010 Fall Gift Market
15315 N. Eldridge Parkway
Cypress, Texas 77429

September 24 & 25, 2010
9:00 a.m. until 3:00 p.m.
www.stmaryscypress.org

Dear Vendor:

You are probably already planning your 2010 schedule and we would like to let you know St. Mary's has scheduled the Fall Gift Market for September 24 and 25, 2010. We hope you will join us this year. We will have indoor and outdoor booth spaces available. Booths will be assigned on a first come, first serve basis. **Please return your application to a chairperson at the addresses shown below as soon as possible.* Make checks payable to: St. Mary's Episcopal Church.**

GENERAL INFORMATION FOR VENDORS

1. St. Mary's charges a non-refundable two day \$85 application fee for all inside booths. Inside booths are located downstairs and upstairs, accessible by stairs and elevator. Booths will be a 6' x 10' space. Vendor will furnish table to fit this area. In addition, each Vendor will be required to donate an item from their booth for our silent auction (minimum value \$25) due by August 15, 2010 at the church office. Set-up will be Thursday, September 23 from 10-5. All outside booths will be marked on the 23rd – outside vendors can begin setting up at 7 a.m. on the 24th.
2. For outside booths the non-refundable two-day charge will be \$65 – these booths can be 10'x10'. Vendor will furnish their own table, chair and tarp (if necessary).
3. St. Mary's will provide adequate advertising, such as ads in the local and neighborhood papers, newsletters and signs in the local area.
4. St. Mary's will furnish one (1) lunch ticket per day for each booth. This will be good for a ½ sandwich and a bowl of soup, dessert and drink – redeemable in the Tea Room.
5. Vendors must be present at their booths during the show.
6. No children will be allowed in vendor's booth during the show.
7. Each Vendor will handle their own sales/receipts. There will be no central check-out. There will be no percentage of sales payment to St. Mary's.
8. Minimal security during the show will be provided, but St. Mary's will not assume responsibility for lost, stolen or damaged items.
9. St. Mary's Episcopal Church reserves the right to accept or reject any application; limit exhibitors in each craft medium; and bar any items.

We look forward to hearing from you and if you have any questions please feel free to call.

Sincerely,

Jennifer Doremus
13614 Cypress Pond Rd.
Cypress, TX 77429
Ph. 281-655-8774

Terri Ransleben
18311 Water Mill Dr.
Cypress, TX 77429
Ph. 218-304-0764

* ***Mailing to the Church
will delay your application.***



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VENDORS APPLICATION FOR TABLE SPACE

NAME _____ BUSINESS NAME _____

MAILING ADDRESS _____

E-MAIL ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE 281, 832 or 713 _____ CELL PHONE _____

TYPE/DESCRIPTION OF ITEM(S) _____

ELECTRICITY REQUIRED YES NO

AGREEMENT

This Agreement is entered into this _____ day of _____, 2010, by and between St. Mary's Episcopal Church, hereinafter called "St. Mary's" and the undersigned, hereinafter called "Vendor." **Make checks payable to St. Mary's Episcopal Church.**

1. St. Mary's charges a **non-refundable two-day** booth fee of \$85 for all inside booths; a **non-refundable two-day** booth fee of \$65 for all outside booths.
Inside booths will be an area of 6'x10'. Vendor should furnish a table to fit in this area. A chair will be furnished.
Outside booths will be an area of 10'x10'. Vendor should furnish tables/chair/tarps.
Vendor must stay within size limitations of booths.
2. Vendor will furnish this Application, clear photographs (non-returnable) of the items to be sold by Vendor. If you are a returning vendor and your product is the same, photos are not necessary.
3. Vendor agrees for the duration of this Market to take care of their own sales and receipts.
4. **Vendor will provide an item from their booth valued at a minimum of \$25 for St. Mary's silent auction due in the church office by August 15, 2010.**
5. Vendor shall not perform any acts or carry on any practices which may injure the premises or be a nuisance or menace to other Vendors. Each booth shall be kept clean and neat. Nothing may be attached to the walls. All equipment, other than tables and chairs, are the responsibility of the Vendor.
6. Vendor agrees to indemnify and save St. Mary's harmless against and from any and all claims, damages, costs, and expenses, including reasonable attorney's fees, arising from the conduct of the Vendor, his/her agents, servants, employees or licensees. It is further understood and agreed that St. Mary's shall not be liable, and Vendor waives all claims for damages to person or property sustained by Vendor or Vendor's employees, agents, servants, invitees, and customer, while in or about the premises.
7. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship or principal and agent, or of partnership, or of joint venture. The invalidity or unenforceability of any provision hereof shall not effect or impair any other provisions.
8. St. Mary's reserves the right to accept or reject any application; limit exhibitors in each craft medium; and bar any items.

Signed _____
 Vendor's Signature date

Signed _____
 St. Mary's Representative date